

## City of Gaffney



### Job Posting: Main Street Director

#### Salary and Benefits:

- Salary based on qualifications and applicable certifications
- Excellent benefit package includes paid medical, dental, vision, life insurance, twelve (12) paid holidays, PTO accrual, State Retirement, and more.

#### Essential job functions include:

- The Main Street Director plans and implements activities related to downtown revitalization, overseeing Gaffney's Main Street Program and serving as the local program manager for the South Carolina Main Street Program.
- The Main Street Director serves under the direction of the City Administrator.

#### Desired Qualifications:

- Bachelor's degree from accredited college/university with major coursework in communication, business, public administration, planning, urban design, architecture, historic preservation or in a planning related field;
- Three (3) years of full-time increasingly responsible professional work experience within the public sector.
- Acceptable Equivalency: Any combination of training and experience that provides the knowledge, skills and abilities required.
- A valid SC driver's license, or ability to obtain by start of employment.
- Experience managing committees and volunteers
- Knowledge of downtown Gaffney

**Application package must include the following: Application, Resume, and Cover Letter to include salary requirements. The application must be completed in full before being submitted, by email, in person, or by mail.**

\*If additional information is needed, please contact [csmith@cityofgaffney-sc.gov](mailto:csmith@cityofgaffney-sc.gov) \*

Applications can be obtained online <https://www.cityofgaffney-sc.gov/171/EmploymentOpportunities> or at Gaffney City Hall, 2<sup>nd</sup> Floor. You may attach any additional certifications.

**Email:** [applications@cityofgaffney-sc.gov](mailto:applications@cityofgaffney-sc.gov)

**In person:** Gaffney City Hall, Second Floor, 201 N. Limestone Street, Gaffney, SC 29340

**Mailing address:** Gaffney City Hall Second Floor, P.O. Box 2109, Gaffney, SC 29342

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